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## **POSITION AVAILABLE**

POSTED DATE: JULY 12, 2017  
POSTING END DATE: OPEN UNTIL FILLED

JOB TITLE: **CLS COACH (CONTINGENT)**  
PROGRAM/LOCATION: COMMUNITY CONNECTIONS/MONTCALM  
REPORTS TO: SUE HENDRIX, CLS SUPERVISOR  
DATE AVAILABLE: IMMEDIATE  
SCHEDULE/HOURS: VARIED  
APPLY TO: ALICIA WALKER, HUMAN RESOURCE SPECIALIST

**GENERAL DESCRIPTION:** The key function of the CLS Coach is to provide supervision, assistance and training to participants in the Community Living Supports (CLS) Program. This is accomplished through the implementation of a person-centered plan for assigned individual(s). The key focus of CLS is to provide participants with the skills necessary to live as independently as possible. CLS is both an in-home and/or community based service in which staff assist individuals with daily living tasks, health and safety, community inclusion, appointments, shopping, transportation as well as other activities as stipulated in their plan. Employees in this position report to either an adult or youth CLS supervisor, as specified in their employment letter.

**MINIMUM QUALIFICATIONS:** Six months of volunteer, personal or work experience relevant to the job assignment. Must possess the ability to communicate effectively in writing and speech and be able to complete necessary reports. Must be able to perform the physical requirements of the job, either with or without accommodation. This position requires medium work as defined in the Dictionary of Occupational Titles: exerting 20-50 pounds of force occasionally and 10-25 pounds frequently. Driving is typically required for this position, therefore eligible candidates must possess a valid driver's license, have an acceptable driving record as well as a reliable vehicle and be able to obtain and maintain agency insurance requirements. Authorized drivers must be willing to participate in random drug screening as required. A CLS Coach may work evenings, weekends and/or holidays dependent upon assignment.

**PREFERRED QUALIFICATIONS:** A degree or course work toward a degree in a related field. Completion of training relevant to rehabilitation i.e., First Aid, CPR, Gentle Teaching, Confrontation Avoidance, Physical Intervention, Basic Health and Medication, Recipient Rights, and Sign Language.

MMI RESERVES THE RIGHT TO HIRE THE MOST QUALIFIED PERSON FOR THIS JOB. POTENTIAL CANDIDATES WILL BE EVALUATED ON MINIMUM AND PREFERRED QUALIFICATIONS AS WELL AS THE ABILITY TO PERFORM DUTIES OF THE POSITION. MMI IS AN EQUAL OPPORTUNITY & AFFIRMATIVE ACTION EMPLOYER. AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO PERSONS WITH DISABILITIES.