



2426 PARKWAY DRIVE  
MT. PLEASANT, MI 48858  
PHONE: (989) 773-6918  
FAX: (989) 773-1317  
E-mail: hr@mmionline.com

***POSITION AVAILABLE***

JOB TITLE: **COMMUNITY COACH**

**COMMUNITY COACH** The Community Coach is responsible for the supervision, assistance and training of persons served in the Community Connections Program Duties include daily implementation of a person-centered plan for assigned individual(s), providing sensory or independent skills training with a community-based focus, assistance with daily living tasks, and community inclusion, as well as other activities that may be stipulated in their plan activities will be in keeping with the interests, skills and abilities of the persons served, as established in their person-centered plan.. Employees in this position report to the assigned Community Connections Manager as noted in the employment letter.

**MINIMUM QUALIFICATIONS:** Six months volunteer, personal or work experience relevant to the job assignment. Able to communicate effectively in writing and speech, and to complete necessary reports. Able to read and comprehend programs for persons served. Physically capable of providing assistance to persons served with lifting and transferring, and personal care when necessary. The position requires medium work as defined in the Dictionary of Occupational Titles: exerting 20-50 pounds of force occasionally and 10-25 pounds frequently.

Driving is required for this position; therefore, eligible candidates must possess a valid driver's license, have an acceptable driving record as well as a reliable vehicle, be able to obtain and maintain agency insurance requirements, as well as obtain a chauffeur's license.

**PREFERRED QUALIFICATIONS:** A degree, or course work toward a degree in a related field. Completion of training relevant to rehabilitation i.e., First Aid, CPR, Gentle Teaching, Confrontation Avoidance, Physical Intervention, Basic Health and Medication, Recipient Rights, and Sign Language.

**MMI RESERVES THE RIGHT TO HIRE THE MOST QUALIFIED PERSON FOR THIS JOB. POTENTIAL CANDIDATES WILL BE EVALUATED ON MINIMUM AND PREFERRED QUALIFICATIONS AS WELL AS THE ABILITY TO PERFORM DUTIES OF THE POSITION. MMI IS AN EQUAL OPPORTUNITY & AFFIRMATIVE ACTION EMPLOYER. AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO PERSONS WITH DISABILITIES**