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POSITION AVAILABLE:

COMMUNITY CONNECTIONS COACH

DESCRIPTION:

MMI is committed to creating inclusive communities and meaningful connections through employment and training. Do you enjoy being in the community? Do you enjoy helping others? This position will give you the opportunity to do both!

The Community Coach is responsible for the supervision, assistance and training of persons served in the Community Connections Program. Duties include daily implementation of a person-centered plan for assigned individual(s), providing sensory or independent skills training with a community-based focus, assistance with daily living tasks, and community inclusion, as well as other activities that may be stipulated in their plan. Activities will be in keeping with the interests, skills and abilities of the persons served, as established in their person-centered plan. Openings available in Isabella, Clare, Montcalm, Mecosta and Gratiot Counties. Full-Time and Part-Time work available.

MINIMUM QUALIFICATIONS: Six months volunteer, personal or work experience relevant to the job assignment. Able to communicate effectively in writing and speech, and to complete necessary reports. Able to read and comprehend programs for persons served. Physically capable of providing assistance to persons served with lifting and transferring, and personal care when necessary.

Driving is required for this position, therefore eligible candidates must possess a valid driver's license, have an acceptable driving record as well as a reliable vehicle, be able to obtain and maintain agency insurance requirements, as well as obtain a chauffeur's license.

PREFERRED QUALIFICATIONS: Experience in an employment training program or other community-based rehabilitation program. Completion of training relevant to position i.e., First Aid, CPR, Gentle Teaching, Mental Health First Aid, and Sign Language.

NOTE: Internal candidates should note that past performance reviews will be used in the selection process. Employees who have received disciplinary action within the past year may be excluded from the interview process at the discretion of the Human Resource Department. Employees who do not meet MMI attendance requirements will not be interviewed.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO PERSONS WITH DISABILITIES. MMI RESERVES THE RIGHT TO HIRE THE MOST QUALIFIED PERSON FOR THIS JOB. POTENTIAL CANDIDATES WILL BE EVALUATED ON MINIMUM AND PREFERRED QUALIFICATIONS AS WELL AS THE ABILITY TO PERFORM DUTIES OF THE POSITION. MMI IS AN EQUAL OPPORTUNITY & AFFIRMATIVE ACTION EMPLOYER.